REQUEST TO TEACH AN UNDERGRADUATE VARIABLE-UNIT COURSE
(97T, TC; 98; 99; 192, 194H; 197T, TC; 198, 199; Other ____________ )

INSTRUCTOR: Complete and submit form to department chairperson for approval.

Course Identification:

<table>
<thead>
<tr>
<th>Department</th>
<th>Number</th>
<th>Section</th>
<th>Units</th>
<th>Quarter Offered</th>
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Estimated average student/faculty contact (hours/week) ______________

Estimated enrollment in group study course ______________

Topic: ____________________________________________________________

Course Plan: Explain precisely the work to be undertaken, i.e., subject matter, format of instruction, texts or reading.

__________________________________________________________________

__________________________________________________________________

Grading: Explain criteria for awarding a passing grade.

__________________________________________________________________

__________________________________________________________________

In addition, complete for individual study:

Student: ___________________________________ Major: ____________________

Address: ___________________________________ Phone: ____________________

Total number of units completed to date ______________

Other special study courses this quarter: Department ______________
Units ______________

Remind student that 1) completion of 84 units is required to undertake a 194H or 199 course for degree credit, and 2) the limitation on special study courses (99, 194H and 199) is 5 units per term (exception: courses approved as part of the Independent Study Program).

__________________________________________________________________

Instructor's Signature __________________ Instructor's Name (printed) __________ Date __________

Department Chairperson's Signature __________________ Date __________

Department chairperson retains form in departmental files for two years from beginning of current term for possible review by the appropriate college courses committee and the Senate Committee on Courses of Instruction.